Senior Evaluation Advisor
COVID-19 US Contact Tracing Acceleration Initiative
6 Months, Full-time Consultancy

Vital Strategies is a US-based international public health organization working in more than 70 countries to address important and challenging health issues. We develop and oversee programs to strengthen public health systems and address leading causes of morbidity and mortality, providing expertise in project implementation and management, strategic communications, epidemiology and surveillance, and other core public health capacities.

Resolve to Save Lives is a global health initiative of Vital Strategies that since 2017 has been working closely with governments, the World Health Organization, the World Bank, academic and other partners in a number of countries to strengthen national capacity to prevent, detect and respond to epidemic threats. For more information about our Prevent Epidemics initiative, visit: https://www.resolvetosavelives.org/ and https://preventepidemics.org/

Vital Strategies has formed a COVID-19 Incident Management System to control and mitigate the spread of the novel coronavirus in vulnerable low- and middle-income countries and the United States. A significant area of focus for our work in the US is accelerating and strengthening the technical and operational capacity of local public health departments to carry out impactful contact tracing to reduce the spread of infection and allow for the safe reopening of society as soon as possible.

The Role
We are seeking a Senior Evaluation Advisor to provide evaluation and measurement technical guidance and support for contact tracing efforts in New York State, New York City and three pilot jurisdictions in the US (Suffolk County, NY; Westchester County, NY; Philadelphia, PA). Under the supervision of the Contract Tracing Initiative’s Director and in collaboration with other technical staff, the Evaluation Technical Advisor will be responsible for supporting the development and roll out of an effective monitoring and evaluation framework for scaled execution of contact tracing efforts, overseeing data management processes and providing technical support to address monitoring and evaluation challenges and capacity gaps.

Main responsibilities:

- Identify and create metrics and tools for measuring the performance and impact of scaled contact tracing
- Compile existing metrics from various sources
- Create additional metrics, as needed
- Create guidance for jurisdictions to rigorously monitor and evaluate performance of contact tracing systems
- Assist jurisdictions with implementing monitoring and evaluation processes
- Identify implementation science objectives and design and implement targeted projects with implementing jurisdictions
• Identify and collaborate with external stakeholders to ensure successful implementation of agreed monitoring and evaluation framework activities
• Write high quality reports and briefs
• Other duties as assigned

Required competencies and qualifications:

• Master’s degree or higher in public health and/or other relevant field with 10 or more years of experience
• Experience in public health program evaluation, implementation science, and/or operational research
• Ability to work in fast paced environment with multi-sectoral team and deliver against tight deadlines
• Experience in government; public health practice strongly preferred
• Experience providing technical support
• Strong oral and written communication skills
• Ability to work independently and collaboratively

Duration: Six months, with the possibility of renewal. Starting immediately.

Level of Effort: Full-time

Location: Remote initially; preferably based in assigned geographical area.

To Apply: Please submit a resume and cover letter including your consulting fee expectations to: opportunities@resolvetosavelives.org. Given the urgent nature of responding to COVID-19, we will review applications as they come in and move quickly to selection, ideally by 15 May. Therefore, we urge applicants to submit their materials as soon as possible. Unfortunately, only shortlisted candidates will be contacted.