Vital Strategies

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Request for Proposal from Independent Contractors

Purpose and Scope

The Tobacco Control Accelerator Fund aims to help advance global tobacco control progress in several low- and middle- income countries. Under this fund, Vital Strategies is providing grants and technical support to governments and non-governmental organizations in countries without any best-practice tobacco control measures in place or countries close to implementing all best-practice measures.

The independent contractor will map and establish strategic collaborations with government agencies, key partners and grantees in Angola and will be based in Angola. The contractor will provide technical support to government agencies and tobacco control projects.

Vital Strategies Organizational Background

Vital Strategies is a global public health organization. Our programs strengthen public health systems and address the world's leading causes of illness, injury and death. We currently work in more than 80 countries, supporting data-driven decision-making in government, advancing evidence-based public health policies, and mounting strategic communication campaigns. Vital Strategies' priorities are driven by the greatest potential to improve and save lives. They include noncommunicable disease prevention, tobacco control, road safety, food policy, overdose prevention, environmental health, and data for health. Our programs are primarily concentrated in low- and middle-income countries in Africa, Latin America, Asia and the Pacific; the Overdose Prevention Program is our first initiative in the U.S. Please visit our website at www.vitalstrategies.org to find out more about our work.

Consultant Profile

- Master's degree
- Deep understanding of Angola government system and connections to government agencies
- Strong understanding of public health and related policy interventions, government relations, and policymaking
- Comprehensive project management skills, with the ability to make sound, informed judgements

Instructions for Respondents

Independent contractors shall send their CV, cover letter and fee proposal via email to tobaccocontrol@vitalstrategies.org. Applications will be reviewed on a rolling basis.

Scope of Work

Effective Date: To be discussed with selected candidate

Termination Date: June 30, 2028

Site of work (Country) Angola

Deliverables	Expected Results	Timeline
Strategic Leadership		
Represent Vital Strategies on Tobacco Control in Angola.	Attended at least 3 high-level meetings or events in Angola to engage with key stakeholders.	By June 30, 2028
Provide critical inputs to the development of Vital Strategies' work plans and overarching regional strategy.	Inputs provided to contribute to the development of Vital Strategies' tobacco control work, with a specific focus on Angola.	By June 30, 2028
Partnership Cultivation and Stakeholder Engagement		
Map and establish strategic collaborations with diverse national and sub-national civil society organizations (CSOs) and non-government organizations (NGOs) across health and non-health sectors to strengthen tobacco control policy implementation and enforcement.	Completion of map of strategic collaborators including CSOs and NGOs across health and non-health sectors in the three focus countries.	By June 30, 2028
Establish partnerships with Ministries of Health and other relevant ministries at both national and sub-national levels to garner support for	Cultivated partnerships with at least 1 CSO or NGO in each of the 3 focus countries.	By June 30, 2028

tobacco control policy implementations. Maintain close relationships with stakeholders to share information on national strategic plans and emerging tobacco control policy developments. Coordinate with other Bloomberg Initiative partners on ongoing efforts.	 Close relationships with stakeholders maintained and information shared as needed. Coordinated with Bloomberg Initiative partners as needed.	 By June 30, 2028 By June 30, 2028
Technical Assistance and Capacity Building Provide technical support to address the capacity-building needs of government agencies and specific tobacco control projects. Conduct detailed political and policy environment analyses for Angola and identify new opportunities for technical support. Review technical resources produced by both grantees and internal teams to ensure alignment with international best practices (such as the WHO FCTC).	 Provide technical support to tobacco control projects. Analysis completed and identification of new opportunities for technical support in Angola made. Technical resources produced by grantees as outlined in their deliverables reviewed.	 By June 30, 2028 By June 30, 2028 By June 30, 2028
Grants and Project Management Manage the development and implementation of grants with	 Implementation of grants with governments and/or	 By June 30, 2028

government and/or local NGO partners. Track project progress against agreed-upon objectives and outcomes to ensure accountability. Conduct at least 3 on-site monitoring visits to verify project activities and provide technical guidance.	local NGO partners managed. Progress against agreed-upon objectives and deliverables tracked At least 3 monitoring visits conducted to provide technical guidance.	 By June 30, 2028 By June 30, 2028
Monitoring, Evaluation & Reporting Produce monthly, quarterly, and annual progress reports to track initiative milestones. Create policy briefs and technical reports to summarize complex findings for decision-makers. Conduct regular calls and attend meetings with the Bloomberg Initiative and other tobacco control stakeholders to maintain consistent reporting and operational alignment	 Monthly, quarterly and annual reports produced and shared. Policy briefs and technical reports created and produced as needed. Regular calls with partners and stakeholders conducted and attended.	 Monthly progress reports provided each month until June 30, 2028. Quarterly reports provided until June 30, 2028. At least monthly calls with Bloomberg Initiative partners attended.