



Obesity Prevention Scholarship Program Consultancy

Vital Strategies

Vital Strategies, headquartered in New York City, is an international public health organization. Our programs strengthen public health systems and address the world's leading causes of illness, injury and death. We currently work in 73 countries, supporting data-driven decision making in government, advancing evidence-based public health policies and mounting strategic communication campaigns. Vital Strategies' priorities are driven by the greatest potential to improve and save lives. They include non-communicable disease prevention, cardiovascular health promotion, tobacco control, road safety, obesity prevention, epidemic prevention, environmental health, vital statistics systems building and Multi-drug resistant tuberculosis treatment research. Our programs are concentrated in low- and middle-income countries and cities in Africa, Latin America, Asia and the Pacific. Please visit our website at www.vitalstrategies.org to find out more about our work.

The Consultancy

Vital Strategies is seeking a short-term (4 months) consultant to set up a new scholarship program. A key component of the scholarship fund will be to address gaps and limitations in the quality, depth and scope of academic research on obesity prevention, especially in such disciplines as economics, nutrition policy, marketing, etc.

Scope of Work

- Draft the scholarship program policy for Vital Strategies; ensure compliance with relevant state and federal financial aid regulations and policies
- Develop the program process and criteria for the fund recipients
- Assess the focus country research gaps
- Identify potential schools and their enrollment (application and admission) process for PhD, postdoctoral or postmaster fellowship programs
- Identify the focal points and establish partnerships with schools
- Prepare the scholarship application process and forms
- Draft the scholarship award letters and acceptance forms
- Prepare a template for the scholarship grant agreement
- Design the financial/payment process and requirements
- Establish the monitoring and reporting process
- Prepare the program promotion and materials (including website/page)

Qualifications Required:

- Minimum five years' experience in fellowship program management with a foundation or nonprofit
- Experience coordinating international higher education programs
- Excellent communication skills in English (Spanish would be an asset)

How to Apply:

Please submit a CV and cover letter to akotov@vitalstrategies.org before November 18, 2019. Only shortlisted candidates will be contacted.