

## Senior Technical Officer, Prevent Epidemics

Vital Strategies

Vital Strategies, based in New York City, is an international public health organization. We develop and oversee programs to strengthen public health systems and address leading causes of morbidity and mortality, providing expertise in project implementation and management, strategic communications, epidemiology and surveillance, and other core public health capacities. Our specific programs include road safety, obesity prevention, tobacco control, and activities to strengthen public health data systems and the use of public health data to guide policy and decision-making. Activities are based in low and middle-income countries and cities in Africa, Latin America, Asia and the Pacific. Please visit our website at [www.vitalstrategies.org](http://www.vitalstrategies.org) to find out more about our work.

### Background:

Resolve to Save Lives is a groundbreaking five-year global health initiative that aims to save millions of lives by reducing preventable deaths from cardiovascular disease and to prevent infectious disease epidemics. Resolve to Save Lives (<https://www.resolvetosavelives.org/>) is housed within Vital Strategies. Since September 2017, Resolve to Save Lives has been working closely with governments, the World Health Organization, academic and other civil society partners in a number of countries to build capacity for and implement a core package of interventions to reduce cardiovascular disease.

### Overall Role:

Resolve to Save Lives is seeking a **Senior Technical Officer, Prevent Epidemics** to support our global efforts. This is a full-time position based in New York City. Applicants must possess a valid work permit to work in New York City.

The Senior Technical Officer will be responsible for providing technical leadership for program planning and implementation across a number of countries engaged by the Resolve to Prevent Epidemics initiative. Under the direction of the Director, Prevent Epidemics, the Senior Technical Officer will provide technical inputs to the overall program, coordinate closely with in-country partners and stakeholders, and provide strategic guidance and technical support on program design, implementation, and evaluation. The position will require up to 40% travel.

### Specific Duties:

The Senior Technical Officer will work under the guidance of the Director, Prevent Epidemics. S/he will work collaboratively with the other members of the core Prevent Epidemics team in New York City as well as with in-country and global institutional partners and Resolve's technical consultants. S/he will perform duties such as but not limited to the following:



- Provide public health expertise and creative problem-solving using innovative approaches to support the overall development and execution of the program
- Develop and maintain partnerships with key stakeholders including Ministries of Health, the World Bank, UN organizations, and national implementing partners
- Work closely with national partners to support program planning and implementation of key capacity building interventions such as training of epidemiologists, laboratory strengthening, emergency response preparedness and improved disease surveillance
- Provide strategic guidance to the Director, Prevent Epidemics on prioritization and implementation of activities, and successful execution of projects in a timely manner
- Conduct or oversee training of in-country and international partners on implementation of priority action interventions
- Identify useful metrics and develop an evaluation plan to monitor the progress and success of the initiative in meeting overall strategic objectives
- Submit regular progress updates for the Director on progress by focus area and country which will inform progress reports for executive leadership and donors
- Represent the Resolve to Prevent Epidemics Initiative at meetings with implementing partners and donors

**Required Qualifications:**

- Master's or PhD degree in public health or a related field
- 5 or more years of relevant experience in global public health practice
- Demonstrated success designing and managing public health projects in low and middle-income countries
- Proficiency in French
- Excellent interpersonal and communication skills, including ability to work effectively with a variety of stakeholders
- Excellent analytic skills including familiarity with the management and analysis of public health data
- Well-developed writing skills, including the ability to write public materials and reports for various audiences



- Ability to problem solve, work independently and with little supervision on multiple tasks and projects at once
- Ability to work in an entrepreneurial, fast-paced environment with some ambiguity
- Flexibility and ability to work effectively and harmoniously with others
- Willingness to travel up to 40% of the time to low- and middle-income countries

### **How to Apply**

Please send your CV and a cover letter, including your salary requirements, to [opportunities@resolvetosavelives.org](mailto:opportunities@resolvetosavelives.org). Applications will be received until the position is filled. Please note that only shortlisted candidates will be contacted.

Vital Strategies offers competitive compensation for full-time employees and pro-rata for part-time employees based on prior experience and qualifications as well as comprehensive benefits in order to best support our people. Benefits we offer include: health, dental and vision insurance where Vital Strategies pays generously towards the cost of these benefits for employees and their families/domestic partner; 15 paid vacation days (rising to 20 paid vacation days from fourth year of service and 25 from seventh year onwards), 13 paid federal holidays and paid days off between the Christmas and New Year's holidays; paid sick days; retirement savings plan; commuter benefits and basic life and personal accident insurance.