

## Environmental Health Research Assistant

New York City

Vital Strategies

Vital Strategies (VS), based in New York City, is an international public health organization. We develop and oversee programs to strengthen public health systems and address leading causes of morbidity and mortality, providing expertise in project implementation and management, strategic communications, epidemiology and surveillance, and other core public health capacities. Our specific programs include road safety, obesity prevention, tobacco control, and activities to strengthen public health data systems and the use of public health data to guide policy and decision-making. Activities are based in low and middle income countries and cities in Africa, Latin America, Asia and the Pacific. Please visit our website at [www.vitalstrategies.org](http://www.vitalstrategies.org) to find out more about our work. VS is an independent affiliate of The International Union against Tuberculosis and Lung Disease (The Union).

### The Position

The Environmental Health Program at Vital Strategies is seeking qualified candidates for the position of **Environmental Health Research Assistant**. This is a full-time position based in New York City. Applicants must possess a valid work permit to work in New York City.

The ideal candidate for this position should be experienced in environmental health or a public health professional to serve as a full-time research assistant, supporting the development of reports, proposals and projects that address urban environmental problems of global public health significance. The research assistant will support the planning, development and evaluation of initiatives on subjects including but not limited to ambient and household air pollution, sustainable urban development, health impacts and mitigation of climate change, the control and consequences of environmental contamination, public health governance, and environmental health surveillance. Vital Strategies works internationally in low- and middle-income countries.

The Research Assistant will work directly with the Environmental Health Program leadership team and will have an opportunity to work with other senior public health experts at Vital Strategies and its partners.

Vital Strategies offers competitive compensation based on prior experience and qualifications as well as comprehensive benefits in order to best support our people. Benefits we offer include: health, dental and vision insurance where Vital Strategies pays generously towards the cost of these benefits for employees and their families/domestic partner; 15 paid vacation days (rising to 20 paid vacation days from fourth year of service and 25 from seventh year onwards), 13 paid federal holidays and paid days off between the Christmas and New Year's holidays; paid sick days; retirement savings plan; commuter benefits and basic life and personal accident insurance.

**Specific Duties:**

- Review and summarize technical reports
- Identify, acquire and analyze environmental indicator data
- Draft reports and presentations
- Contribute to development of project proposals
- Conduct trainings and offer technical assistance to program partners
- Assist with meeting coordination and partner management

**Qualifications and skill set:**

- Master's Degree in Environmental Science, Public Health or related area, or a Bachelor's Degree and three or more years of relevant experience;
- Ability to be facile with data analysis and presentation;
- Strong written and verbal communication skills;
- Strong interest in international and urban health;
- Work effectively with teams
- Ability to travel periodically

How to apply:

Please send CV and a cover letter, including salary expectations, to [hr@vitalstrategies.org](mailto:hr@vitalstrategies.org) indicating the position applied for in the subject line.

Closing date for applications: **June 30, 2017**. Only shortlisted candidates will be contacted.