



Country Director, India

Vital Strategies

Vital Strategies is a US-based international public health organization working in sixty countries to address important and challenging health issues. We develop and oversee programs to strengthen public health systems and address leading causes of morbidity and mortality, providing expertise in project implementation and management, strategic communications, epidemiology and surveillance, and other core public health capacities. Our specific programs include road safety, obesity prevention, tobacco control, and activities to strengthen public health data systems and the use of public health data to guide policy and decision-making. Activities are based in low and middle-income countries and cities in Africa, Latin America, Asia and the Pacific. Please visit our website at www.vitalstrategies.org to find out more about our work.

Background:

Resolve to Save Lives is a groundbreaking five-year global health initiative that aims to save millions of lives by reducing preventable deaths from cardiovascular disease and to prevent infectious disease epidemics. Resolve to Save Lives (<https://www.resolve Tosavelives.org/>) is housed within Vital Strategies. Since 2017, Resolve to Save Lives has been working closely with the Government of India, several State governments and the WHO to build capacity for and implement a core package of interventions to reduce cardiovascular disease.

The Position

Vital Strategies / Resolve to Save Lives seeks a Country Director to lead efforts in India on cardiovascular health. This role is based in our offices in New Delhi and reports to the Senior Vice President for Cardiovascular Health. The successful candidate will have the ability to work in an entrepreneurial, fast-paced environment to shape a large-scale national effort to save millions of lives. Recognizing that our staff are our most important resource, the Country Director will promote technical collaboration with in-country partners and our international headquarters staff to improve Indian public health.

Specific Duties:

The Country Director, India will perform duties including, but not limited to the following:

Representation and Leadership

- Lead and manage the Vital Strategies Country Office, including assisting in securing legal registration and ensuring compliance with all local legal requirements such as labor and tax laws
- Create an organizational culture that nurtures and promotes collaboration, cohesion, initiative, commitment and innovation, consistent with Vital Strategies / Resolve to Save Lives' mission,

values, and principles

- Represent Vital Strategies / Resolve to Save Lives headquarters in all official capacities in India
- Establish and maintain close working relationships with the Government of India at central and State levels
- Liaise closely with other national and international organizations such as the World Health Organization, national health institutes, nationally recognized regulatory bodies, professional medical societies, educational institutions, civil society, the private sector and funding agencies
- Keep abreast of public health policy changes and regularly update and involve the leadership of Resolve to Save Lives on progress and challenges, ensuring continued relevance of the program
- Report on a regular basis against the international program strategy and budget and ensure compliance with the highest standards of probity and good governance

Program and Strategy Development and Accountability

- Facilitate technical collaboration between New York and India on the Resolve to Save Lives cardiovascular health initiative
- Develop short- and long-term objectives for the initiative's activities and develop and manage an annual work plan and budget in consultation with the Resolve to Save Lives headquarters in New York
- Develop, expand and sustain key country-level partnerships aimed at controlling hypertension, reducing artificial trans-fats and cardiovascular disease
- Ensure the delivery of high-quality training to in-country partners implementing priority action package interventions
- Increase effective management of hypertension in supported geographic areas, promote improvement in hypertension management country-wide, and support the Government of India to eliminate artificial trans-fats
- Monitor progress of and coordinate all programmatic activities
- Identify data sources and develop an evaluation plan for the initiative
- Provide ongoing strategic guidance to the Resolve to Save Lives Senior Vice President for Cardiovascular Health regarding prioritization and implementation of key activities and approaches to overcoming barriers
- Submit regular progress updates by focus area and State to inform quarterly progress reports for executive leadership and donors

- Plan, organize, and participate in monitoring visits for the initiative's activities together with technical consultants, as appropriate

Personnel and Office Management

- Supervise, mentor and support technical and operational staff and consultants to successfully implement workplan activities
- Oversee all operational functions of the office including the management of: finances; budget allocations for effectiveness and efficiency; human resources; contractual obligations, other legal and administrative matters
- In conjunction with Vital Strategies Global Operations Team, ensure a robust internal control environment, including sound policies and procedures that safeguard staff and other assets of the organization
- Ensure that the Conditions of Service are upheld by all staff / consultants and reviewed on an annual basis
- Ensure internal employee wellbeing is reviewed and supported throughout all work and activities

Qualifications and skill set:

- Passion for and commitment to improving public health and reducing cardiovascular disease in India
- Graduate level degree in public health, epidemiology, medicine and/or related discipline
- Minimum 10+ years' experience in public health programming and specifically managing large projects or departments in India
- Demonstrated leadership and strategic planning skills, with experience in building and leading a team or department
- Experience in NCDs, cardiovascular health preferred
- Exceptional managerial skills, including staff supervision and mentoring
- Demonstrated ability and well developed interpersonal skills to collaborate and establish partnerships with governmental and non-governmental partners
- Exceptional written and oral communication skills in English, Hindi and / or other official Indian languages
- Flexibility for operating and succeeding in a fast-paced and rapidly changing implementation environment

- Know-how for understanding, interpreting and applying relevant statutes, ordinances, codes and regulations
- Experience analyzing and interpreting fiscal and accounting records, and financial statements

How to Apply:

Please send your CV, cover letter and salary expectations to opportunities@resolvetosavelives.org, indicating the position applied for in the subject line.

Applications will be received until the position is filled. Please note that only shortlisted candidates will be contacted.

Vital Strategies is an equal opportunity employer. All aspects of employment including the decision to hire, promote, discipline, or discharge, will be based on merit, competence, performance, and business needs. We do not discriminate on the basis of race, color, religion, marital status, age, national origin, ancestry, physical or mental disability, medical condition, pregnancy, genetic information, gender, sexual orientation, gender identity or expression, veteran status, or any other status protected under federal, state, or local law.